

DRAFT 18 December 2017

meeting minutes

Meeting	NorthConnex Air Quality Community Consultative Committee (AQCCC)	Meeting No.	3
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Location	NorthConnex Boardroom Level 2, Building D 55 Coonarra Avenue, West Pennant Hills	Date	Monday 18 December 2017
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Independent Chair	<ul style="list-style-type: none"> Abigail Goldberg (minute taker)
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Committee members	<ul style="list-style-type: none"> AQCCC community representative: Graham Strauss AQCCC community representative: Edward Caruana AQCCC community representative: David Avery Hills Shire Council representative: Daniel Giffney (Environmental Health Coordinator) Ku-ring-gai Council representative: Anne Seaton (Manager, Compliance & Regulation)
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In attendance	<ul style="list-style-type: none"> Todoroski Air Sciences: Aleks Todoroski (Air Quality Consultant) NorthConnex Project Co. Environment Manager: Ryan Butler NorthConnex Senior Communications and Stakeholder Advisor: Emily Frost Lendlease Bouygues Joint Venture Construction Director: Andrew Johnson Roads and Maritime Project Manager: Sonja Shand (<i>phone</i>)
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Apologies	<ul style="list-style-type: none"> AQCCC community representative: Paige Chowdhury Parramatta City Council representative: Stuart Pike (Team Leader, Health) Hornsby Shire Council representative: Dr Ross McPherson (Chief Environmental Scientist) NorthConnex Project Co. Project Director: Daniel Banovic NorthConnex Communications and Stakeholder Manager: Damien Wilson Lendlease Bouygues Joint Venture Environment & Sustainability Director: Grant Sainsbery
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Item	Subject	Action
1.0	<p>Welcome and introductions</p> <p>The meeting was opened at 5:45pm. The Chair welcomed participants, and noted appreciation for their attendance close to the holiday season.</p> <p>Apologies were noted.</p>	
2.0	<p>Declaration of interests</p> <p>No interests were noted.</p>	

Item	Subject	Action
3.0	<p>Confirmation of meeting purpose</p> <p>The Chair noted that at the preceding meeting agreement had been reached on locations for the 'along road' and 'background' monitoring stations. The project team were however required to undertake further investigations into 'North' and 'South' monitoring station locations because of a lack of certainty regarding aspects of the proposed locations with regard to availability, suitability and access.</p> <p>The Chair confirmed the purpose of the meeting as being to address 'North' and 'South' monitoring station locations. Options in this regard were described in the project team Memorandum of 14 December 2017, which was emailed ahead of the meeting and provided in hard copy at the meeting itself.</p>	
4.0	<p>Committee discussion on proposed locations of 'North' monitoring stations</p> <p>North location options were described by the Joint Venture Construction Director. Technical advantages and disadvantages of each location were explained by the Air Quality Consultant. The Consultant noted in particular that the James Park location had been used for monitoring during the EIS investigation period, as a result of which significant benchmark data is available.</p> <p>A number of questions were raised by Community Representatives regarding recommended locations, including with reference to:</p> <ul style="list-style-type: none"> • Level of acceptance of the monitoring station by the Uniting Church. • Whether James Park is in Hornsby or Wahroonga. • The position of the Hospital between the proposed monitoring station and the motorway outlet, and the implications of this. • Which side of the park (east or west) is the proposed location. • Other options that were investigated. <p>Following discussion, there was agreement by Community Representatives to the North locations as proposed, viz:</p> <ul style="list-style-type: none"> • Uniting Church. • James Park. 	<p>Project team to confirm address of James Park.</p>
5.0	<p>Committee discussion on proposed locations of 'South' monitoring stations</p> <p>South location options were described by the Joint Venture Construction Director. Technical advantages and disadvantages of each location were explained by the Air Quality Consultant. The Hills Shire Council representative noted that both locations are Council owned, and acceptable to Council.</p> <p>A number of questions were raised by Community Representatives regarding recommended locations, including with regard to:</p> <ul style="list-style-type: none"> • Whether the golf course had been considered, and the benefits and disbenefits of this location. • Other options that were investigated. • The public exhibition process and opportunity for public comment. 	

Item	Subject	Action
	<p>Following discussion, there was agreement by Community Representatives to the South locations as proposed, viz:</p> <ul style="list-style-type: none"> • Ashley Avenue. • Larchmont Place. 	
<p>6.0</p>	<p>Other business</p> <p>Discussion took place regarding notification of the public regarding the exhibition of locations ahead of these being advertised. It was agreed that the project team should investigate avenues and ways to communicate the exhibition process prior to this taking place.</p> <p>The Chair noted that Minutes of the AQCCC meetings are also required to be made public on the project website.</p> <p>No other business matters were raised.</p> <p>The Chair advised that a meeting calendar for 2018 would be prepared by the project team and communicated to participants. A preference for meetings at 5:30pm on Tuesdays was noted.</p> <p>Committee participants with particular date constraints were invited to advise the project team of their availability ASAP to assist in the calendar development.</p> <p>The meeting was closed at 6:20pm.</p>	<p>Project team to investigate communications ahead of advertisement of the exhibition process for the monitoring station locations.</p> <p>Project team to ensure that AQCCC meeting minutes are posted on the project website.</p> <p>Participants to advise the project team of their availability should they have particular constraints.</p>