



COMMUNICATE INNOVATE COLLABORATE FACILITATE NEGOTIATE MEDIATE EDUCATE

Community Involvement Group – North: Meeting 8

Meeting: Community Involvement Group – North

Date: Monday, 27 February 2017

Time: Arrive at 6.15pm for 6.30pm

Location: IBM Building
55 Coonara Road
West Pennant Hills

Attendees: Independent Chair
Note taker
LLBJV representative
Project Company representatives
Roads and Maritime representatives
Independent Environmental Monitor

Steve Lancken
Zeynep Selcuk

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Meeting Notes

Key Matters Discussed and Presented

WELCOME AND INTRODUCTIONS

1. Welcome
 - i. Welcome and introduction by Independent Chair
 - ii. Apologies noted.
 - iii. IC reminded CIG member the importance of RSVPs to CIG Meeting Invitations: to ensure project staff are available on the night to answer questions and to organize sufficient catering.
2. Review previous meeting notes - questions and comments
 - i. No Comments

UPDATE ON PROJECT CONSTRUCTION SURFACE WORK – NORTHERN VENTILLATION OUTLET, M1 PACIFIC MOTORWAY (WIDENING & SOUTHBOUND BRIDGE, PEARCE’S CORNER & HORNSBY QUARRY)

1. Update on project construction surface work – Northern Ventilation Outlet, M1 Pacific Motorway by the Construction Director
2. Questions and Comments:
 - i. Will Cockle Creek remain open throughout the construction phase?
 - Yes. Cockle Creek will remain open throughout the construction period.
 - ii. What happens to the temporary noise walls once they have been removed?
 - The temporary noise walls are constructed from treated pine. Treated pine cannot be recycled.
 - iii. For what period of time will the section of footpath on Russell Avenue, as identified on the presentation slide, remain closed? What is the length of the section of footpath that will be closed? [
 - LLBJV will confirm and advise IC and the CIG.
 - iv. Truck traffic was reported on William Street and Frederick Street during the extension work on Bridge Road at Hornsby Quarry.
 - Quarry Road is being used for establishing the construction site in the Quarry and for the construction of Bridge Road. Bridge Road will be used for spoil

haulage once Bridge Road is complete. It is anticipated that Bridge Road will be operational sometime in April.

- Some heavy vehicles will access the Quarry from Quarry Road from time to time after construction of Bridge Road is complete. Once operational, it is expected that there will be no more than 70 truck movements per hour into Bridge Road. (A movement is defined as a truck entering or exiting a site)
- v. What will be the width of Bridge Road when it is completed?
- Bridge Road is 7 meters wide and flares out to 9 meters wide near bends to allow trucks to pass at the desired speed.
- vi. A suggestion was made that a press release on the work at Hornsby Quarry could provide additional information to the community.
- LLBJV noted that there has been a lot of community interest in Hornsby Quarry. Whilst the Planning Approval provides detailed information, additional information through press coverage has proven to date to be an effective way to share information in addition to the letterbox drops.
 - LLBJV will check the number of times Hornsby Quarry related communication has been distributed to the community and will explore additional newspaper coverage.
 - LLBJV always looking at improving and refining information exchange with the community. LLBJV will explore newsletter subscription lists on the NorthConnex website so that community members not in the immediate area can access wider project information of interest to them.
- vii. Are any of the spoil sites, for spoil travelling north, temporary?
- The sites being considered, such as Tuggerah, Peats Ridge and Somersby are all permanent sites.
- viii. What will be the maximum number of spoil trucks per day on Quarry Road?
- 40 heavy vehicles per day
- ix. What will be the total number of concrete trucks on the road each day at the peak of construction?
- The Construction Director will provide the expected daily number of concrete trucks at the peak of construction at the next meeting.

UPDATE ON TUNNELLING – NORTHERN INTERCHANGE COMPOUND AND TRELAWNEY STREET COMPOUND

1. Update on tunneling provided by the Head of Tunnelling Operations at Trelawney site
2. Questions and Comments:
 - i. Will there be consultation with the community regarding night work? at the Trelawney site.
 - Yes, if the work is approved LLBJV will undertake consultation via door-knocking.
 - The potential night work will include will activities such as cranes moving components into the shed. It is expected such work would require only a slight extension past 6pm.
 - ii. Is the sandstone in the area considered to be particularly hard sandstone?
 - The sandstone is variable. Progress of tunneling varies depending on depth of shaft and the geology. The project is making reasonable progress.
 - Tunneling is more or less on schedule. 16 of 19 road headers are currently in use, tunneling 260-300 meters each week in the four tunnels. It is expected that 19 road headers will be operating after Easter, increasing average weekly tunneling to 400 meters.

PRESENTATION ON ANNUAL SUSTAINABILITY REPORTING

1. Presentation on annual sustainability reporting by Sustainability Lead including 2016 sustainability targets and results. Annual Report including all initiatives and outcomes to be provided on the website.
2. Questions and Comments
 - i. The CIG was impressed by the amount of money raised by the NorthConnex Project for local charities
 - ii. Will the water run-off be diverted to the Pennant Hills Golf Club once NorthConnex is operational?
 - This is under discussion
 - iii. Was there a large volume of water released into the storm water drains from the water retention behind Trelawney Street recently?
 - A sprinkler system is used to suppress dust. Once this water is treated half the water is released into storm water drains – half to Trelawney Street and the other half onto Loch Maree Avenue. The volumes of water drained are light. LLBJV will follow-up and advise at the next meeting.

UPDATE ON COMMUNITY COMMUNICATION

1. Update on community Communications by Director of Community and Stakeholder Engagement.
2. Questions and Comments
 - i. Is it possible to subscribe to newsletters for the whole project via the website?
 - Yes but as we are making improvements to the functionality across the site, to currently see all newsletters and notifications it is fastest to go to directly the website where they are uploaded immediately upon distribution.
 - ii. Would the project consider amending the automated email notice advising a response time of 5-10 days as it may alarm or frustrate some residents resulting in a higher volume of calls.
 - The average response time to most enquiries is less than 5 days. Two thirds of responses are provided on the same day to the inquirer's satisfaction. It would only be a highly complex enquiry that would require more than 5 days. LLBJV is happy to review the wording on the email response to better manage expectations
 - iii. It was suggested that responses to email enquiries could include a link to the website when the information sought is available on the website. This would assist in disseminating information to other interested community members.
 - The suggestion was welcomed and noted by LLBJV.

OTHER MATTERS RAISED BY CIG MEMBERS

1. Questions and comments
 - i. At the November 2016 CIG South/M2 and CIG North meetings, a CIG member distributed a summary of roads that will be used to transport spoil from tunnels over the next two years. The member had encouraged feedback and tonight reported that 5 responses had been received. The CIG member encouraged further comments from other interested CIG members
 - ii. What processes are in place to ensure safe truck driver behavior?
 - Truck driver behavior is governed by legislation and contract. All NorthConnex truck drivers (including sub-contractors) are required to go through an induction process and are bound by a code of conduct which they are required to sign up to. NorthConnex trucks (whether or not sub-contracted) are marked with a sticker with a NorthConnex identifying number.

- Please record details of and report dangerous truck driver to LLBJV who will follow-up.
- LLBJV will confirm and advise location of NorthConnex identifier stickers.

NEXT MEETING

1. Next meeting: Monday 15 May.

Meeting closed at:8:20pm

PREVIOUS ACTION PLAN:

Item	Actions Arising	Status
1	LLBJV to provide update on Urban Design and Landscape Plan re local input on revegetation of Trelawney Street once it is ready.	April 2017
2	LLBJV to advise IC of the trees planned to be retained and those to be removed at the Northern Ventilation Building site. The IC will send this information to the CIG Members.	This has been closed out at two briefings with the resident
3	LLBVJ to contact the council about the request to put footpaths on the south side of Watson Ave and advise the IC of the result. IC to distribute that information on to CIG members. Council makes request.	Addressed.
4	LLBJV to clarify whether the hoarding on Woonona Avenue will run through the turning circle. Council has approved and residents notified.	Addressed
5	LLBJV to present plans illustrating the points at which lanes increase and decrease in number on M1 near the northern entrance to NorthConnex tunnel.	Addressed and updated on website
6	LLBJV will provide a notice of consultation for Stage 2 of the Urban Design and Landscape Plan to the IC for distribution to the CIG	April 2017
7	LLBJV to check that the re-located street lights at Bridge Road in good working order and advise.	Addressed and on-going
8	LLBJV to provide communication material on ventilation outlets to IC for distribution to CIG members	Addressed. Distributed in email to CIG
9	LLBJV to provide data on response times to complaints and inquiries	Addressed
10	LLBJV to consider communications protocols for residents to contact NorthConnex regarding important and time-sensitive matters if the 1800 enquiry line is not available.	Addressed.
11	IC to email CIG potential dates for meetings to be held in 2017. CIG members to state dates they cannot attend.	Addressed.

ACTION PLAN ONGOING:

Item	Actions Arising	Timeframe
1	LLBJV to provide update on Urban Design and Landscape Plan re local input on revegetation of Trelawney Street once it is ready.	April 2017
2	LLBJV to present plans illustrating the points at which lanes increase and decrease in number on M1 near the northern entrance to NorthConnex tunnel.	Addressed and updated on website IC to send link to CIG
3	LLBJV will provide a notice of consultation for Stage 2 of the Urban Design and Landscape Plan to the IC for distribution to the CIG	April 2017
4	LLBJV to check that the re-located street lights at Bridge Road in good working order and advise. Construction Director will follow-up with local Council.	Before next meeting
6	LLBJV will confirm length & duration of footpath that will be closed on Russel Avenue.	Before next meeting
7	LLBJV will check what Hornsby Quarry related communication was shared with the community and explore additional newspaper coverage.	Before next meeting
8	LLBJV to explore ways in which to refine newsletter subscription lists on the website so that community members not in the immediate area can access wider project information that interests them.	Ongoing
9	IC to distribute the amendments to CIG guidelines and protocols as informed by the Annual Review.	Before next meeting
10	LLBJV to provide expected daily number of concrete trucks on the road at the peak of construction.	Next meeting
11	LLBJV to register IC to receive copies of the construction report. IC will email the construction report to CIG members when made available.	Addressed and continuing.
12	LLBJV will advise location of NorthConnex Identifier stickers on trucks.	Next meeting
13	CIG Committee Members to advise IC if there are any key events that they want to be identified or tracked against in the look ahead of impacts.	CIG members to advise IC of any events before each meeting. Ongoing.

These minutes were accepted on 16 March 2017.



Stephen Lancken

Independent Chair